

# DEPARTMENT OF VETERINARY MEDICAL SCIENCES

Ozzano dell'Emilia – Via Tolara di Sopra, 50

## IN CASE OF EMERGENCY

The evacuation signal is: AUDIBLE ALARM

The assembly points are:

- West Area – driveway/parking lot
- East Area – main entrance parking lot

## INTERNAL EMERGENCY SERVICES




**Staffed area: Reception** (telephone **+39 051-2097011**).

It is possible to contact emergency services by phone or in person. The communication should follow this format:

1. Your first name, last name, and the phone number you are calling from.
2. The exact location of the incident, including the city, street name, and building number.
3. What happened (e.g. medical emergency, fire, flooding) and whether anyone is involved.
4. Answer the operator's questions and follow their instructions — the caller should always hang up last.

Note: The same procedure should be followed when contacting external emergency responders.

## EXTERNAL ASSISTANCE

	<b>118</b>	Medical emergency
	<b>112</b>	Police ("Carabinieri")
	<b>113</b>	Public emergency relief

**115**

## Firefighters

Anyone who detects an emergency outside of regular working hours must assess the severity of the situation. If the emergency cannot be managed without endangering personal safety, external emergency services must be called immediately. Afterwards, the relevant manager of the facility must be informed.

External emergency services will also be called if there is no response from internal emergency personnel.

### EMERGENCY TEAM

The following employees have been designated to implement emergency measures:

Role	Name and Surname	Contact
Employer	Rector Prof. Giovanni Molari	
Head of Department	Prof. Pier Paolo Gatta	051/2097032
Head of the Prevention and Protection Service	Dott. Rossella Serra	051/2091423
Staff of the Prevention and Protection Service	Dott.ssa Flavia Ferroni	051/2091419
	Dott.ssa Simona Rossi	051/2091422
	Dott.ssa Alessandra Savarese	051/2091420
	Ing. Annalisa Vignali	051/2091421
Doctor	Dott.ssa Cristiana Fiorentini	
Local Security Officer	Dott.ssa Laura Gallina Dott.ssa Daniela Salvatore	051/2097085 051/2097062

Emergency and First Aid Staff	Altafini Alberto	051 20 97509
	Brini Elisa	3396894347
	Calabro Marinella	051 20 97431
	Del Magno Sara	051 20 97688
	Lanci Aliai	051 20 97502
	Lattanzi Chiara	051 20 97311
	Mariella Jole	051 20 97566
	Pisoni Luciano	051 20 97537/431
	Rinnovati Riccardo	051 20 97014
	Spinella Giuseppe	051 2097525
	Accorsi Pier Attilio	051 20 97030
	Bacci Maria Laura	051 20 97924
	Cappannari Cinzia	051 20 97902
	Cavallini Damiano	051 20 97002
	Cecchini Matilde	051 20 97991
	Indio Valentina	051 20 97926
	Mammi Ludovica	051 20 97015
	Matteuzzi Danilo	051 20 97985
	Martelli Giovanna	051 20 97372
	Nannoni Eleonora	051 20 97382
	Pinna Carlo	051 20 9 7384
	Savini Federica	051 20 97516
	Ventrella Domenico	051 20 97516
	Balboni Andrea	051 2097083
	Baldassarro Vito Antonio	051 798776
	Bertocchi Martina	051 20 9 7588
	D'Ambrosio Beatrice	051 20 97506
	De Matteo Patrizia	051 2097085
	Fabbri Micaela	051 20 97007
	Gallina Laura	051 20 97085
	Gustinelli Andrea	051 20 9 7045/69
	Mondo Elisabetta	051 20 97052
	Morini Maria	051 20 97970
	Pasquini Arianna	051 20 97958
	Sabattini Silvia	051 20 97956
	Tedesco Perla	051 20 97065
	Urbani Lorenza	051 2097085
	Urbini Massimo	333 2451859
	Muccinelli Maria Francesca	051 20 97928
	Pollini Clara	051 20 97982

## Behavioral Guidelines

In the event of an abnormal situation (e.g. fire, medical emergency), the following are the recommended best practices:

### PREVENTIVE MEASURES

- Respect the no-smoking policy and the ban on open flames.
- Do not overload power outlets with multiple plugs, and disconnect electrical equipment after use.

- Do not tamper with, deactivate, damage, or misuse fire prevention and safety equipment.
- Keep escape routes, emergency exits, and access to fire-fighting equipment (hydrants, extinguishers) free of obstacles.

### **CONTROLLED EMERGENCY (when intervention is possible)**

If possible, alert internal emergency personnel, providing brief but clear information about the location, type of emergency, and any people involved.

If you feel capable, intervene directly using the available emergency equipment.

### **UNCONTROLLED EMERGENCY (when evacuation is necessary)**

- Ensure that everyone nearby is evacuating the area.
- Assist any disabled individuals or anyone who appears to be in difficulty.
- Close doors and windows if there is no risk of explosion or toxic release.
- Do not attempt to retrieve personal belongings or other materials.
- Do not use elevators.
- Move away quickly by following the marked escape routes without running or pushing.
- Go to the designated assembly point for a visual attendance check.
- Personnel may only re-enter the building when authorized by emergency responders.

#### *Teaching Staff*

Teaching staff present in classrooms or laboratories must maintain control of students throughout all emergency procedures. In case of evacuation, they must ensure that all students have reached the designated assembly point.

### **In Case of an EARTHQUAKE**

At the beginning of the tremor, take shelter under tables or in doorways of load-bearing walls; stay away from the center of the room, cabinets, and windows.

Once the shaking has stopped, begin evacuation procedures while remaining calm.